

INSPECTOR GENERAL ACTION REQUEST
(THIS FORM IS AFFECTED BY THE PRIVACY ACT OF 1974)

- AUTHORITY: 10 U.S.C. 8012, 44 U.S.C. 3101 and EO 9397
 PRINCIPAL PURPOSE: Used to insure just, thorough and timely resolution and response to complaints or queries.
 ROUTINE USES: Data provided are furnished to supervisors, commanders or inspectors to accomplish resolution of complaints and response to queries. The SSAN is necessary to make positive identification of you and your records.
 DISCLOSURE IS VOLUNTARY: Failure to provide the information and SSAN will not adversely affect you but may hamper the investigating officer in resolving your complaint.

LAST NAME - FIRST NAME - MIDDLE INITIAL Ruiz, Francisca M.	GRADE Alc	SSAN [REDACTED]
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COMPLETE PRESENT MILITARY ADDRESS (If no military address, state current civilian address, including ZIP Code)
 763 Radar Squadron
 Lockport AFS, NY 14094

TO: 763 Radar Squadron Complaints Officer	SPECIFIC ACTION REQUESTED Investigate reason leave request has been twice denied to me for the period of 20 through 24 March 78.
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FACTS PERTAINING TO THIS REQUEST (Use additional sheets if necessary, list enclosures if applicable)

On 10 February 1978 at 1025, I submitted a leave request for the above dates to my supervisor, Sergeant Butcher. Initially, he approved and then delayed approval until the manning status at the time of my leave could be determined. He informed me that two persons are required to be available for the shop and Alc Wilkes would be at the 21st Air Division Basketball Tournament, leaving only Sgt Butcher and myself. He also said that the Commander suggests that we not take leave with TDY manning assistance here (Alc Wilcox from Watertown AFS, was TDY Manning Assistance here from 20 Jan to 4 Mar 78. However, Alc Wilkes was granted leave during this period.) I asked him if the new person came in by 15 March, could I have my leave? He said "yes" and nodded his head. On 6 March, Alc Moorman (PCS IN) reported for duty.

On 9 March at 0740, I submitted a new leave request for the same dates, 20-24 Mar. Sgt Butcher said, "sorry, can't cause he's not trained" (pointing to Alc Moorman). On 8 March, the day prior to requesting this leave, I made a formal complaint to the 21st Air Division Social Actions NCO, TSgt Brown, against Sgt Butcher for discrimination. On 9 March, after my leave had been denied, I gave my typewritten complaint to TSgt Brown. I mentioned to him at this time the problem I was having obtaining a leave.

On 9 March at 1600, TSgt Brown told me he had inquired about my leave and was told "takes five days to train a person and you will probably have your leave approved".

On 10 March at 1415, I asked Mr. Lee (Sgt Butcher's supervisor) about this leave, he said, "can't help you, Butcher says he's not qualified, not enough time to train him". I asked him if he meant Moorman, he said "yes". Alc Wilcox performed standby duty with Sgt Butcher 8 days after his arrival and performed standby duty alone 6 days later.

Denial of this leave appears to be direct reprisal for my Social Actions complaints of 8 March and 17 January 78.

The above facts are submitted for the basic purpose of requesting assistance, correcting injustices affecting individuals, or eliminating conditions considered detrimental to the efficiency or reputation of the Air Force. I fully understand that I am accountable for knowingly making untruthful, malicious, libelous or slanderous statements.

DATE 13 March 1978	SIGNATURE <i>Francisca M. Ruiz</i>	HOME PHONE 716-297-6180
	MAILING ADDRESS (Include ZIP Code) 4A Blank Rd. Niagara Falls, NY 14304	OFFICE PHONE 716-731-6228

FACTS DETERMINED

1. Leave was approved by Sgt Butcher in February 1978 as indicated by ALC Ruiz. He did this not realizing the 21AD Basketball Tournament was at the same time.
2. He did later hold the approval in obedience until manning could be determined. This was after realizing his mistake as indicated in 1. above. He had already approved ALC Wilkes going to tournament.
3. All other statements are as stated by ALC Ruiz except the last statement.
4. Leave was approved on 14 Mar 78 due to ALC Wilkes quitting basketball team.
5. Sgt Butcher stated that he has nothing against ALC Ruiz and that he has always attempted to be as fair as possible to all his people. He feels that if there are any problems in his management that if he were more experienced they would not occur. He stated that he was out to help her as much as possible.

ACTION TAKEN

1. 9 Mar 78 - ALC Ruiz contacted 1Lt Flachsman about complaint concerning leave. She was referred to 1Lt Heilala due to Lt Flachsman going TDY.
2. 13 Mar 78 - ALC Ruiz submitted AF Form 1482 to 1Lt Heilala.
3. 13 Mar 78 - A meeting was set up with 1Lt Heilala, Mr. Lee, and Sgt Butcher at 0730 on 14 Mar 78.
4. 14 Mar 78 - Found out leave was approved due to ALC Wilkes quitting basketball team and therefore not going to 21AD Basketball Tournament.
5. 14 Mar 78 - Notified ALC Ruiz of events to date. Major part of Action Request was closed by ALC Ruiz at this time. She requested that I still look into last section her request and reply to her.
6. 4 Apr 78 - (Lapse in dates here due to personal leave during Easter season). Talked with Sgt Butcher. He made statements in para 5 of Facts Determined.
7. 5 Apr 78 - Informed ALC Ruiz verbally of Sgt Butcher's statement. She indicated she still wanted written reply.

NOTIFICATION TO COMPLAINANT

DATE NOTIFIED	BY WHOM (Name, Grade and Title)
21 Jun 78	Richard L. Heilala, 1LT Sg. Inspector

(am) (~~am not~~) satisfied with the response given. I have been advised that I may obtain additional review by submitting a request to the Inspector General at major command or The Inspector General, USAF, providing rationale and reasons for the need for further review.

DATE	SIGNATURE OF COMPLAINANT
21 June 78	Francisca M. Ruiz